



PHILIPPINE CONSULATE GENERAL IN ISTANBUL
Filipinler İstanbul Başkonsolosluğu

26 October 2020

REQUEST FOR QUOTATION

The Philippine Consulate General in Istanbul, Turkey is inviting companies of known qualifications to submit quotations for the procurement of its office equipment and machinery for its official use in 2020. This request for quotation is being issued in accordance with Resolution No. 28-2017 (Approving the Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas)¹ of the Government Procurement Policy Board (GPPB) and Section 52.1 (b) of the Revised Implementing Rules and Regulations of Republic Act No. 9184, also known as the "Government Procurement Reform Act"². The details of the project are, as follows:

Name of the Project: Procurement of Office Equipment and Machinery for the Philippine Consulate General in Istanbul

Location of Delivery: Philippine Consulate General in Istanbul
Esentepe Mahallesi, Buyukdere Caddesi, No. 171, Metrocity Office Building, A Blok, 13th Floor, Sisli, Istanbul, Turkey

Specification: See Annex A for complete specifications and quantity.

Approved Budget: Php 945,000.

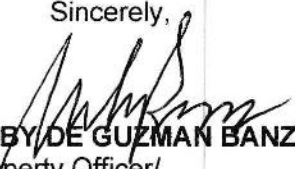
Interested suppliers may submit their duly signed Price Quotation Form (Annex A), inclusive of all applicable taxes, installation, shipping/transportation, delivery charges and warranty of one year from payment. Kindly note that the purchase should be tax free as the Philippine Consulate General does not have any obligation to pay taxes in Turkey. Payment shall be in Turkish Lira to be paid directly via bank transfer to the account of the winning bidder after issuance of the appropriate voucher.

Payment terms: In accordance with the stipulations in Republic Act 9184 of the Republic of the Philippines and Resolution No. 28-2017 of the GPPB.

Delivery schedule: No later than fifteen (15) days after the issuance of the Notice of Award and Contract/Purchase Order.

The deadline for submission of quotations is on or before 12:00 noon of Friday, 30 October 2020 (Turkey time) to be submitted in person or via email to the Consulate's email address Istanbul.pcg@dfa.gov.ph. For any further inquiry, suppliers may contact the Philippine Consulate General at telephone number +90 531 867 4174.

Sincerely,


RUBY DE GUZMAN BANZON
Property Officer/
Procurement Committee Member
Philippine Consulate General Istanbul

¹ <https://www.gppb.gov.ph/issuances/Resolutions/Resolution%20No.%2028-2017sgd.pdf>
² https://www.gppb.gov.ph/laws/laws/RevisedIRR_RA9184.pdf

Annex A

Philippine Consulate General
Istanbul, Turkey
PRICE QUOTATION FORM

Date: 26 October 2020

Sir/Madam:

After having carefully read and accepted the general conditions, I/ we submit the following quote on the items listed in the Request for Quotation, as follows:

No.	ITEM	Quantity	Unit Price	Total Price
	ICT Equipment			
1	Desktop computer, with CD drive, 28-30 cms, minimum i5 or i7 and 8GB RAM; with USB ports, with wireless keyboard and mouse	1		
2	Desktop computer, with CD drive; minimum i7 and 8GB RAM; with USB ports; with wireless keyboard and mouse	1		
3	laptop computers; Computers with minimum i7 and 8GB RAM; with wireless mouse	6		
4	Software: Windows 10 pro with MS Office;	11		
5	Software: Anti-Malware – Kaspersky internet security	11		
6	all in one printer/scanner/ copier/fax machine	7		
7	external hard drives (2 TB)	9		
8	USB units (128 GB)	9		
9	UPS Units for office PCs	10		
	Communications Equipment			
10	smart phone 128 GB	1		
11	microphone set with amplifier and speakers with storage cabinet	1		
12	Camera 20.5 MEGAPIXEL DIGITAL SLR	1		
	Machinery:			
13	OH projector and screen + tripod screen 200*200	2		
14	heavy duty shredder	2		
15	heavy duty air purifiers with HEPA filters	3		
16	Android 4k TV/Smart TV; minimum 43" with USB slots	2		

	Other Property and Equipment: Kitchen Equipment			
17	Dish Washer. 2 program	1		
18	No Frost refrigerator 450 lt 70*173 cm	1		
19	Tea machine	1		
20	Filter coffee machine	1		
21	Microwave Oven	1		
	Total			

Amount in words

The above-quoted prices are inclusive of applicable taxes, installation shipping/transportation, delivery charges and warranty of one year from payment. I undertake to deliver said goods to the Philippine Consulate General in Istanbul, Turkey no later than 15 Nov 2020.

Very truly yours,

Name of Company

Printed Name and Signature of
Authorized Signatory