



PHILIPPINE CONSULATE GENERAL IN ISTANBUL
İstanbul Başkonsolosluğu

9 October 2020

REQUEST FOR QUOTATION

The Philippine Consulate General in Istanbul, Turkey is inviting furniture companies of known qualifications to submit quotations for the procurement of office furniture and fixtures for its official use in 2020. This request for quotation is being issued in accordance with Resolution No. 28-2017 (Approving the Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas)¹ of the Government Procurement Policy Board (GPPB) and Section 52.1 (b) of the Revised Implementing Rules and Regulations of Republic Act No. 9184, also known as the "Government Procurement Reform Act"². The details of the project are, as follows:

Name of the Project: Procurement of Office Furniture and Fixtures for the Philippine Consulate General in Istanbul

Location of Delivery: Philippine Consulate General in Istanbul
Esentepe Mahallesi, Buyukdere Caddesi, No. 171, Metrocity Office Building, A Blok, 13th Floor, Sisli, Istanbul, Turkey

Specification: See Annex A for complete specifications and quantity.

Approved Budget: Php 1,070,000.

Interested suppliers may submit their duly signed Price Quotation Form (Annex A), inclusive of all applicable taxes, installation, shipping/transportation, delivery charges and warranty of one year from payment. Kindly note that the purchase should be tax free as the Philippine Consulate General does not have any obligation to pay taxes in Turkey. Payment shall be in Turkish Lira to be paid directly via bank transfer to the account of the winning bidder after issuance of the appropriate voucher.

Payment terms: In accordance with the stipulations in Republic Act 9184 of the Republic of the Philippines and Resolution No. 28-2017 of the GPPB.

Delivery schedule: No later than thirty (30) days after the commencement of the contract.

The deadline for submission of quotations is on or before 12:00 noon of Thursday, 15 October 2020 (Turkey time) to be submitted in person or via email to the Consulate's email address Istanbul.pcg@dfa.gov.ph. For any further inquiry, suppliers may contact the Philippine Consulate General at telephone number +90 531 867 4174.

Sincerely,


RUBY DE GUZMAN BANZON
Property Officer/
Procurement Committee Member
Philippine Consulate General Istanbul

¹ <https://www.gppb.gov.ph/issuances/Resolutions/Resolution%20No.%2028-2017sgd.pdf>

² <https://www.gppb.gov.ph/laws/laws/RevisedIRR.RA9184.pdf>

Philippine Consulate General
Istanbul, Turkey
PRICE QUOTATION FORM

Date: 9 October 2020

Sir/Madam:

After having carefully read and accepted the general conditions, if we submit the following quote on the items listed in the Request for Quotation, as follows:

No.	ITEM	No.	Quantity	Unit Price	Total Price
1	Executive: one unit cross type (L-shaped) executive desk measuring 100 x 220cm; material: veneer executive	1	1		
2	Executive: side desk 60*130 cms; material: veneer	2	1		
3	Executive: coffeetable 60*100 cms; material: veneer	3	1		
4	Executive: side cabinet 80*80 cms; material: veneer	4	1		
5	Executive leather chair with head rest; fixed arm rest; 67 X 62 X 90	5	1		
6	Executive visitor chairs made of leather measuring 68 X 64 X 81	6	2		
7	Executive 4-seater cross meeting rectangular table 100*240cms ; melamine	7	1		
8	Executive mobile chairs for meeting table; fixed armrests; no head rests	8	4		
9	2-seater sofa	9	1		
10	modular storage cabinet, 50x165.	10	1		
11	One coat hanger	11	1		
12	Desk measuring 100 x 200 cms, material: melamine	12	4		
13	Side cabinets 80x80cms; material: melamine	13	4		
14	Visitors' chairs, material: artificial leather or fabric	14	10		
15	Plexi COVID Shield for ATN and Consular tables 5MM Plexi material and adjustments	15	4		
16	Rectangular table; material: melamine, grey metal legs; half cover in front; size: 80x140cms;	16	8		
17	ergonomic swivel chair; upholstered and sliding seat, with head rest, breathable back seat; adjustable arm rest	17	10		
18	movable three drawer-cabinet underneath made of melamine material, size: 45 x 55; with locks	18	6		
19	1 filing/storage cabinet Dimension:40x80x156	19	12		
20	10-seater conference table with hidden outlets; material: melamine, dimension: 130x380 cms	20	1		
21	12 units ergonomic swivel chairs; upholstered seat and fixed upholstered arm, leather, 64 X 71 X 87	21	10		
22	media Console Table/TV stand with cabinets underneath for storage of media equipment	22	1		
23	one unit three-seater reception sofa material: artificial leather or fabric	23	1		
24	two units single sofa chairs, artificial leather or fabric.	24	2		
25	one unit coffeetable	25	1		
26	One coat hanger (visitors waiting area)	26	1		
27	2 units of deep and movable cabinets; dimension 50*50*85; material: melamine	27	2		
28	movable frame for blue background cover, 160 x 180cms	28	1		
29	three (3) units movable rectangular tables; material: melamine, size: 80 x 140cms;	29	3		
30	visitors chairs, fixed armrest	30	6		
31	3 units movable chairs; upholstered seats, breathable back seat; fixed arm rest	31	3		
32	2 units of 4-5 seater upholstered terminal seats with metal/aluminum legs	32	2		
33	planters	33	6		
	Total				

Amount in words

The above-quoted prices are inclusive of applicable taxes, installation shipping/transportation, delivery charges and warranty of one year from payment. I undertake to deliver said goods to the Philippine Consulate General in Istanbul, Turkey no later than 15 Nov 2020.

Very truly yours,

Name of Company

Printed Name and Signature of Authorized Signatory